



Festival Cup Request

Please use a separate form for each student receiving a Grand (5th) and President's (6th) cup.

Senior Club Name _____

Date of Cup Presentation/Cup Recital _____

Local Area/Sr. Club Festival Coordinator _____

Local Area/Sr. Club Cup Chairman _____

Your Local Area/Sr. Club Festival Coordinator and Cup Chairman may be the same person. This person is responsible for receiving and inspecting cups, returning defective cups within 30 days to the OFMC State Festival Cup Chairman, taking inventory of any surplus cups as well as storing them.

Name and Address to send this cup order _____

Email contact for this order _____ **Phone** _____

Cup Number	Please send our Senior Club This Many:	
1 st Cup- 6" (15 Points)		<p>IMPORTANT:</p> <p>*Grand (5th) and President's Cups (6th) are special order cups. This form, along with NFMC form JR 4-1, is required for each student in to order & process these cups.</p> <p>For complete and detailed instructions, please visit the OFMC Website under the heading "Forms" and then "Gold Cup Orders and Information."</p>
2 nd Cup- 8" (30 points)		
3 rd Cup- 10" (45 points)		
4 th Cup- 12" (60 Points)		
*5 th Cup, "Grand" (75 Points)		
*6 th Cup, "Presidents" (90 Points)		

Please indicate clearly if any cups to be ordered are Adult (silver) cups. Otherwise, all orders are processed as Junior (gold) cups.

Please send this form to the OFMC Gold Cup Chairman:
 Fen-Fang Tsao- 16075 SW Turtledove Lane, Beaverton, OR 97007
 fragrance888@hotmail.com



Instructions for Ordering Gold Cups

For Cups #1 through #4: Each Senior Club fills out one “Gold Cup Order Form (9a)”:

- Only one club representative may order these cups. (orders may not come from individual teachers)
- The order form can be found in two places on the OFMC website:
 - Under “Forms,” it is the document titled “ Festival Cup Request”
 - In the Chair Packet (complete), page 11 (form 9a)
- Send your order form to Fen-Fang Tsao, OFMC Festival Cup Chairman.
- Allow 4-6 weeks for delivery!

For Grand Cups (5th) and President’s Cups (6th):

At least 3 months prior to the student’s festival performance:

1. Verify the points for the student(s) involved. To do this, each teacher should request the individual student history for those potentially earning their Grand or President’s cup. This history is likely kept with the local club’s data processor or Festival’s Chairman. If you have questions with point totals or combining points, contact the OFMC State Festival Chairman or the OFMC President.

At least 6 weeks prior to the student’s festival performance:

2. Each teacher with a student potentially earning a Grand or President’s Cup should fill out these TWO forms:
 1. National form JR 4-1. This is a required NFMC (National) cup approval form. It is available at our state website under “Forms,” and it titled “Grand/Presidents Cup Approval JR 4-1.”
 2. Festival Cup Request (from OFMC website, under Forms). This is the only circumstance when this form may come from an individual teacher.
3. Send both forms to our OFMC State Gold Cup Chairman, Fen-Fang Tsao. Your cup will be ordered right away, but held at the trophy company until the student performs.
4. As soon as the student performs in Festival: Call or email Fen-Fang to report the score. Fen Fang will enter the information on the JR 4-1, and send it immediately to NFMC. NFMC will then immediately ship your cup to the address you submitted on the form.

****Please do not contact the trophy company if you have problems with your gold cup order. If you have a problem with your order, please contact the OFMC State Gold Cup Chairman (Fen-Fang).****