

Oregon Federation of Music Clubs  
General Board Meeting

Beaverton Community Center  
September 12, 2016

The meeting of the Oregon Federation of Music Clubs Board was called to order at 10:10 a.m. on Monday, September 12, 2016 by Wilma Hawkins, President. Also present were Carma Glausi, Vice-President; Lisette Sage, Treasurer; Gayle Bland, Pauline Eidemiller, Sarah Bisceglia, Annette Dempsey, Aaron Bloom, Jill Foster, LaRayne Rowland, and Nancy Stone.

**Minutes.** Pauline moved that the minutes of the February 22, 2016 board meeting be accepted as written. Carma seconded. Motion passed unanimously.

**Treasurer's report** (attached).

- 1) Lisette explained the breakdown of total awards for scholarships.
- 2) Jerry Crosby has cut back his charges for registration to \$500, because he has streamlined his work, resulting in fewer hours. Conversion to the computer registration for the Sunnyside group cost \$556.50.
- 3) Lisette included figures through September 12 in her treasurer's report. The accountant will use information from the June dates shown on the second page.
- 4) We finished the year with a surplus of \$18,000.
- 5) Investments: Chase Bank sent a letter to say that the investment fund will convert from JP Morgan Liquid Assets Money Market Fund to JP Morgan US Government Money Market Fund. After the change, we will be assessed a fee of one to two percent for any withdrawal from the fund.
- 6) Matt Schick, CPA, will again prepare our tax return, the CT-12 form for charitable activities.
- 7) Deborah Butler is in line to become treasurer of OFMC after this year.
- 8) Lisette would like to clear out the file cabinet full of OFMC documents at her house. She has consulted with Barbara Hildebrand of NFMC about what to keep. We need to keep minutes, treasurer's reports, tax forms (supporting documents may be discarded after 7 years), and anything of historic value. Carma moved to pay Lisette \$20 per hour, maximum 20 hours, to sort and cull the files. Sarah seconded. Motion passed unanimously.

**Introductions.** All present introduced themselves.

**Group Reports.**

Annette Demsey -- Sunnyside was not able to use the computer registration program, that it kept crashing. The group's Festival had 165 students from 13 teachers.

LaRayne Rowland -- Sunset's Festival had approximately 155 students. Her group's president has moved, so someone needs to fill that position.

Carma -- South Metro had 310 entries from 25 teachers. Aaron used the computer program and loved it. Carma will resign as local club president; OFMC rules prohibit members from holding more than one office simultaneously.

Nancy -- West Portland's Festival had approximately 250 entries from 20 teachers.

**Supplies.** Gayle Bland needs orders for supplies (ribbons and certificates) MUCH earlier than last year, when many orders came in very close to Festival dates. Sarah will send an email to that effect to all Festival chairmen.

**National Conference.** Wilma reported that a western regional group formed at the National Conference, because the groups in this area are the least represented on the national board.

There are mistakes in the new Festival Bulletin, specifically under organ pieces and hymns. Corrections appear on the website.

There have been many problems with the online database. There is now no firm date for national implementation.

**OFMC Board Vacancies.** Cindy Peterson-Peart has resigned from the board due to other commitments, so the position of Secretary is open. (Elected officers must be members who do not hold executive board office in their local clubs.) The position of Junior Composers Chairman is also open. Aaron agreed to fill the latter position.

**Child Protection Act & Insurance.** Wilma will again handle the collection of forms from all clubs and groups holding competitions and other events. It is imperative that all events be insured.

**Procedures Manual.** Aaron will put a link to the new Procedures Manual on the OFMC website. It is on the national website under "JR 3-18 Junior Festival Procedures Manual."

**Dues Increase.** National dues have gone up significantly this year because of insurance costs, building improvements, and lack of dues increase in many years. State dues also increased to conform with the by-laws, which state that our dues must increase proportionately to national increases.

**Adjudicator Payment.** Payment to adjudicators will be the same as last year, \$45 per hour, plus housing allowance.

**Nominating Committee.** Pauline and Aaron agreed to be the Nominating Committee to present a slate of officers at the OFMC Board's next meeting.

**State Representative to National Board.** State Representatives to the National Board may serve up to two two-year terms. They must be past presidents of state boards. Jill Foster is in her second year of her first term. Aaron moved that Jill be elected to a second term, from 2017-2019. Pauline seconded the motion. Motion passed unanimously.

**Competition requirements.** Ruth Sadilek has asked that the requirements for the Sampley-Conn String Competition be changed, allowing movements from concerti to be included in the works presented. After discussion, Nancy moved that a concerto movement be permitted as one of the works. Sarah seconded. Motion passed unanimously. The following will be added to both the Sampley-Conn and the Trotter Competition rules: "Applicant must provide all accompanists. The soloist will not be judged on the accompanist's playing." Ron Fabbro has requested a change to the Trotter and Raines competitions. Currently, a sonata by Haydn,

Mozart, or Beethoven is required. Ron would like a student to be able to play a Schubert sonata instead. After discussion, Nancy moved that requirements be changed to include one piece from each of the four different

periods (Baroque, Classical, Romantic-Impressionist, and Contemporary), one of which must be a sonata. Pauline seconded. Motion passed unanimously.

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**Biennial Conference.** Ideas for an OFMC conference presenter in October, 2017 include TCW (Three Cranky Women), Jane Magrath, and Martha Mier. It was agreed that Wilma will contact Jane Magrath. Once we have a presenter and dates, Aaron will book a site.

Pauline suggested applying to the Oregon Community Foundation for a grant to help cover costs. Carma mentioned the Small Arts and Culture Grant of up to \$5,000 and will look into it.

**Website.** Aaron suggested that we find a web designer to update the OFMC website to look more professional and to contain more information. He will investigate. If the cost is projected to exceed \$1,000, he will return to the Executive Committee for authorization to proceed.

**Other Business.**

**Etude Magazines.** Gloria Dakin gave a number of Etude magazines to Pauline, including a 1953 issue talking about OFMC. Wilma now has these and will pass them on to our Archives.

**Professional Staff.** Aaron wondered if we should hire someone as a point person for a few hours a week to follow up on issues and actions that need to be taken in order for the organization to grow in a more professional manner. He and Jill proposed the following list of duties:

- Following up on inquiries
- Publicizing activities, events, and goals of the organization
- Managing the archives
- Dealing with financial issues
- Finding grant writers
- Creating connections between the State Board and local clubs

After discussion, Nancy moved that OFMC hire Aaron as a temporary contractor to develop the position of General Manager for three to four hours a week at \$25 per hour, contingent on the legality of hiring him in this capacity. (501C-3 rules) Aaron is to document his hours and activities and will report back to the Board at the February meeting. Lisette seconded the motion. Motion passed unanimously.

**Next Meeting.** February 6, 2017, location to be announced, but probably south of Portland

The meeting was adjourned at 12:10 p.m.

Respectfully submitted,  
Nancy Stone